

## HOW TO: MANAGE YOUR NEDIC SERVICE PROVIDER ACCOUNT

To access your service provider account, scroll down to the bottom footer and click [LOGIN](#).



The screenshot shows the footer of the NEDIC website. On the left, there is a section for 'NEDIC - National Eating Disorder Information Centre' with a 'Like' button and a count of 1,524. Below this is a featured article titled 'Simple but startling. Check out this short, poignant portrait of an eating disorder created by two 7th graders from Denver.' In the center, there is a 'Tweets' section showing two tweets from @NEDIC85. On the right, there are social media icons for YouTube, Facebook, and Twitter, along with a 'Subscribe to the NEDIC e-newsletter' form and a 'Continue >' button. At the bottom, there is a disclaimer: 'PLEASE NOTE: The information on this website is general and should not replace evaluation and treatment by a qualified professional.' Below the disclaimer, the text reads: '© 2013 NEDIC HOME [LOGIN](#) SITEMAP CONTACT US POLICY Design by Agents of Good' and 'Charitable Registration Number 12386 4068 RR 0001'. A red arrow points to the 'LOGIN' link in the footer.

Enter your username and password.



The screenshot shows the 'User account' login page. At the top, it says 'Home > User account'. Below this is the heading 'User account' in large orange text. There are two buttons: 'Log in' and 'Request new password'. The 'Log in' button is highlighted. Below the buttons, there are two input fields: 'Username \*' and 'Password \*'. Below the 'Username' field, there is a note: 'Enter your National Eating Disorder Information Centre (NEDIC) username.' Below the 'Password' field, there is a note: 'Enter the password that accompanies your username.' At the bottom, there is a 'Log in' button.

Upon logging in, you will be directed to the View tab of your profile.



The screenshot shows the 'NEDIC Test' profile page. At the top, it says 'Home > NEDIC Test'. Below this is the heading 'NEDIC Test' in large orange text. There are three buttons: 'View', 'Edit', and 'Service Provider Profile(s)'. The 'View' button is highlighted. Below the buttons, there is a 'History' section. Under 'History', there is a 'Member for' section with the text '42 min 55 sec'. At the bottom, there is a 'Logout' link.

To edit your service provider information, select the Service Provider Profile(s) tab and click either your [organization's name](#) or [view](#).

Home » NEDIC Test » NEDIC Test

## NEDIC Test

[View](#) [Edit](#) **Service Provider Profile(s)**

#	Organization	Active	Deleted	Updated	View Profile
1.	NEDIC Test	yes	no	3 min 44 sec ago	view

[Logout](#)

To edit your service provider profile (as in the example below), click [Edit Profile](#). To change either the e-mail address at which NEDIC can contact you or your password, click [Edit Account](#).

**Administration Panel** | [Edit Profile](#) | [Edit Account](#) |

Name: NEDIC Test  
Contact: NEDIC Test  
Phone: 416-123-4567

123 Fake Street  
Toronto, Ontario  
M5G2C4

**Credentials/qualifications**

- Other

**List of services provided**

- Eating disorder awareness, education and/or prevention

**Access service by**

- Self-referral

**Cost of services**

- Free

**Experience working with**

- Body image
- Food and weight issues

After you have made your desired revisions, remember to scroll down to the bottom of the page and click **SAVE**.

Sexual abuse  
 Weight preoccupation  
 Women / men in crisis  
 Women /men in general  
 Women only

[Save](#)

[Logout](#)